

St. Gregory the Great Home and School

October 1, 2013

Attended by: Patricia De La Torre, Yolande Lasky, Amanda Lewandowski,
Rich Medina, Kathy Princer, April Printz, Loreve Rucka, and Jaimie Sponder
Special Guest: Jill Schneider

Prayer- Led by Rich

Introduction of new member- Patricia De La Torre is joining our Board, welcome Patricia and thank you for joining our group!

Discussion of new chairpeople - Amanda Lewandowski will be taking over the Box Tops in January. She will work with Sharon Schaefer to learn the details of how to do this. We also talked about the Fund Raising Chair and if we should create a Communication Chair. It was agreed that the creation of the communication chair will require a revision of the bylaws. We will start to look at the bylaws in a separate sub-committee meeting. Mrs. Lasky will ask other schools for copies of their bylaws so that we can use these as a starting point. Once we have some samples, the sub-committee will look at them. The sub-committee group will be Rich, Kathy, Mrs. Lasky, Loreve and April. We will aim to finish this up for January so we can do a bylaws vote at the Spring Parent Meeting.

Action Item: Mrs. Lasky will obtain copies of Home and School bylaws from other schools.

For now, we will continue to have 2 Fund Raising Co-Chairs. Amanda Lewandowski and Jaimie Sponder will share this. They will talk with Barb to learn what is needed for each event and decide how to split up the events

Action Item: Amanda, Jaimie and Barb will work together to transition the Fundraising Chair to Amanda and Jaimie.

Kathy has talked to Sharon Schaefer about who can take over as Chair for the Mother/Son, Father/Daughter dance. Sharon will talk with the others that help her to see who is interested.

We did the Script drawing for the volunteer forms. Amanda Lewandowski and Valeria Rangel won. Kathy will pick up the Script cards and give them to the winners.

Action Item: Kathy will pick up and distribute the script cards.

For the Book Fair, we need another Co-Chair to replace April's spot and to help Chris. Loreve had a great idea to ask a current volunteer if they would be interested. Kathy will look at the volunteer list and send out an e-mail asking for a volunteer co-chair. Jaimie said she would do it if nobody else volunteers. We should do the same thing for the Root Beer Float Chair.

Action Item: Kathy will send out an e-mail asking for someone to co-chair the Book Fair with Chris and to chair the Root Beer Float.

Boo Bash Update – Loreve said that they are going to be bringing the costume contest back and will be splitting the contest into the various age groups (K3-K5, 1-3, 4-6, 7-8). The booths are all set, including the cookie decorating booth and the fortune telling. The Haunted House is all set too. Loreve is ordering the prizes and they have already picked up the candy. This year they are going to do a DJ and that is all set up. There will be a new booth of face painting and tattoos this year. Francesca is set up for the food. There was a suggestion to use Discount Liquor for the drinks, as this worked well with the Festival this year. The games will continue to be 10 cents and the Haunted House,

Cookie Booth and Face Painting/Tattoos will be 50 cents.

There was discussion as to who will judge the costumes and it was thought that the DJ could facilitate this. We also discussed putting information into the Great News in Spanish about the event. Patricia helped Loreve with the translation.

Action Item: Loreve will put the information into the Great News.

Fundraiser Updates – Jaimie has talked with Joe Schmidt and we are all set for Chippe Shoppe/Mr. Z's. She will verify that the kickoff is set for October 21st and that Tenpenny Hall is reserved. Kathy talked with Yvette and the May 10th day for the Spaghetti Dinner will be fine.

Action Item – Jaimie will confirm October 21st kickoff with Joe and that the Hall gets reserved.

Jill Schneider, the co-chair for the Cookbook was present at the meeting. She said that the cookbook is going well, but we are still short on recipes. They currently have about 100 recipes from 27 different contributors and the goal is 200 recipes. They need to be in by October 8th if we want the company to type them or by October 30th if we want to type them. Due to the time, we thought it would be best to aim for October 30th and many of the Board members are happy to help Jill and Jess type them. Patricia brought up a great point about adding recipes in Spanish. Jill will look into that. Jill will also post this in the Great News and Church bulletin again. We are still light on recipes for desserts and appetizers. We also talked about what the money should go towards from this sale. We discussed physical ed equipment, science equipment and field trips. Mrs. Lasky will check with the teachers to see if there is anything specific that they need. We also talked about what the price for the cookbooks should be. It will cost \$4 a cookbook, so should we charge \$10 or \$15? It was decided that we will hold the price up for a vote at the parent meeting, by a show of hands.

Action Item: Jill will check to see if we can add Spanish recipes. She will also post another reminder in the Great News and Church Bulletin about submitting recipes. Jill will talk about the Cookbook fundraiser at the Parent Meeting. Mrs. Lasky will ask the teachers what specifically they would need.

Parent Meeting Agenda – We talked about things that should be discussed at the Parent Meeting. It will start off with an introduction of board members. Jill will also talk about the Cookbook and offer up to the attendees to vote on the price of the cookbook and what the funds will go to. Mrs. O will have a riser and the resonators there. Rich has received some of the pictures for the slide show and Amanda is taking pictures. Amanda had some difficulty getting access to take the pictures, but between Mrs. Lasky and Rich, they will help her with that. Rich will finalize the slide show. Linda will talk about some science things. Maureen will discuss the budget. Mrs. Lasky will do the Principal Time, then we will have an open session/question time. At the end we will do a drawing for a Script card. We will offer 2 cards for \$25 each. Kathy will pick those up. We also talked about the “out of uniform” passes. April will e-mail them to Kathy and she can print them. The “out of uniform” day will be October 18th. Kathy will talk to Laura Bruno to get a printout of the various grades for the sign-up table. Loreve will put something in the Great news about the parent meeting, including the 2 for 1 uniforms and the free pile, while supplies last. Amanda will come in early to get the key and set up the uniform sale. Loreve will check with Angie Mumm to see if she can do the uniform sale. Maureen will get the change for the sale. We discussed the sign-in table. Kathy will go there after work that day to start setting that up. Jaimie will sit at the sign-in table to greet people. At the sign-in table we will have the volunteer forms, the “out of uniform” passes, the Home and School calendar, recipe forms and the raffle entries for those that are attending the parent meeting

Action Items: Rich will finalize the slide show, Kathy will pick up the Script cards, April will e-mail the “out of uniform” passes to Kathy, Kathy will get a printout of the grades for the sign-up

table. Loreve will put notice in the Great News and will check with Angie about the uniform sale, Amanda will set up the uniform sale, Maureen will get change.

Principal's Time – We need to collect 200 muffins on October 9th for the October 11th teacher's inservices. Kathy will send out a request to the bakers for this.

Action Item: Kathy will send out a request to the bakers for October 9th.

Open Floor – Rich said that the microphone stands are in and they were less expensive than originally thought.