

St. Gregory the Great Home and School Association

Board Meeting Minutes
Monday, December 2, 2013 6:00-7:30
Held in The Great Room

Attended by: Yolande Lasky, Amanda Lewandowski, Diane Lozano, Rich Medina, Kathy Princer,
Jaimie Sponder, Maureen Unora, Barb Wilk,

1. Welcome Prayer
2. Review of Action Items
 - a. Jaimie talked to Joe about doing the Chippe Shoppe next year. He will no longer be able to chair this event.
ACTION ITEM: Kathy will post this opening in the Great News
 - b. Barb and Rich will double check on the DJ for the Mother/Son Dance. The date can stay as it is.
ACTION ITEM: Barb and Rich will double check on the DJ for the Mother/Son Dance.
 - c. Amanda has created the thermometer for the Box Tops. The thermometer is currently at 6000 and she will update it every time that she gets more Box Tops. Amanda will write up a description for the thermometer and submit it in the next Great News.
ACTION ITEM: Amanda will submit a description of the Box Tops thermometer to the Great News.
 - d. Chris re-sent the dates for the Great News submissions to the Board members.
 - e. We need to fill the Treasurer position for 2014-15
ACTION ITEM: Kathy will post this position in the Great News.
 - i. Mrs. Lasky also gave us a list of additional items that we can consider in addition to the playground and the Tenpenny Hall stage, since these two items are more in regards to facilities.
 1. PA system for the school
 2. Science equipment
 3. Reading books (we still don't have our Scholastic books from last year yet)
 4. Non-fiction books
 5. Computers(Laptops)
 6. I-pads
 7. Social Studies textbooks**ACTION ITEM:** April will look into the Scholastic books from last year and see why we have not received them.

- f. We talked about getting estimates for the playground. Mrs. Lasky said that we really need to go through the Burke Company, as they are already approved by Catholic Knights as a company that understands all of the rules and regulations to building a school playground. If we use Burke, we know that Catholic Knights will approve the insurance. If we do not use Burke, then the other company would have to provide a supervisor to ensure that all of these rules and regulations are followed. We also talked about just getting a price for replacing the woodchips with padding.

ACTION ITEM: Barb will ask her husband to talk to the Burke Company to get a quote for a whole new playground set and a quote to just upgrade to the padding.

3. Fundraiser/Community Events Updates

a. Chippe Shoppe

- i. The hardest part about this fundraiser is distribution.
- ii. This fundraiser involves coordinating with Mrs. Lasky and the sales guy in the spring to set up the dates. Mrs. Lasky can help the new coordinator with step-by-step planning.
- iii. At the next Parent Meeting, we can vote on sending 1 packet per family or 1 per each child.

ACTION ITEM: Add to the spring Parent Meeting agenda to vote on sending 1 packet per family or 1 per each child.

b. Wilderness Resort

- i. There were 33 families that went, it was a great turnout! We get \$9 per family.
- ii. We will need a new chair for this next year. This position requires communicating with the Wilderness via e-mail, getting the flyers from the Wilderness and distributing the flyers.

ACTION ITEM: Kathy will post the request for a new Wilderness chair in the next Great News.

c. Secret Santa

- i. Barb said that Kelly Kleist is doing a great job with this!
- ii. Information will go home this week for the families
- iii. Everything is all set with this.

d. Christmas Cookies

- i. Barb will send out an e-mail about this
- ii. Corrine was able to get 2 kids to help package
- iii. The Girl Scouts are making cookies too.

- e. Cookbook Update
 - i. The pre-order date has been extended to December 13th.
 - ii. The estimated shipping date is December 11th.
 - iii. They are sending out another reminder in the next Great News.
- f. Box Tops Update
 - i. See above
- g. Upcoming Restaurants
 - i. Diane will help Franchesca set up the restaurant nights. Ideas are Cici's, Culver's, McDonald's
ACTION ITEM: Does Franchesca want someone to help her co-chair restaurant nights?
 - ii. We also talked about doing Jump Zone for the littler kids. Should we alternate Jump Zone and skating every other year, or should we do JumpZone one month and then skating a different month? The January date will be January 30th.
ACTION ITEM: Amanda will look into the JumpZone information. Diane will talk to Franchesca about the skating and then we will decide how to proceed.
 - iii. Kathy asked if anyone remembered the Home and School calendar going out into the Great News. Nobody remembered seeing it, so Kathy will send it again.
ACTION ITEM: Kathy will send out the Home and School calendar through the Great News

4. Teacher's Gifts

- a. Diane and Maureen will look for the letter from last year. They will forward it on to Mrs. Lasky, Laura Bruno and Kathy Princer. The letter will tell families that they can donate money for teacher's gifts, and they can put their family name on the list. Money will need to be turned in the Monday before Dec 20th, as December 20th will be the date that Santa Claus delivers the cards.
- b. Amanda and Jaimie will get the Christmas cards together and then help deliver them as Santa's elves on December 20th. They will buy some Christmas cards, make a sheet with all families' names on them and then assemble the letter and money in each card.
- c. Maureen will ask Patti to write the checks. We agreed to follow the same donations as last time: \$125 for full-time staff, \$75 for part-time and \$50 for the librarian. Last year we received \$885 in family donations and Home and School spent \$2,340.

- d. Amanda and Jaimie said that they would take over being chairs for this event.
5. Uniform Sales
- a. We discussed a particular situation where there was a St. Greg's family member that wanted to get access to the Uniforms so that she could pick out some more uniforms. However, the parish and school were not sure how to do this. We agreed as a group that we should not have people just go to the Uniform closet when they want, but rather, we should just allow them to purchase at uniform sales times.
 - b. Then there was discussion as to if we can do the uniform sales more frequently. However, the challenge is that this requires volunteer time to set this up, operate it and take it down. Jaimie said she will ask Angie Mumm if she is willing to do a few more dates. We do have to remember that we will now need to ask Patti for singles before the event and allow enough time for her to get them.
ACTION ITEM: Jaimie will ask Angie if she is willing to do a few more uniform sales.
 - c. This is a service to the school community, not a fundraiser.
6. Principal's Report
- a. Mrs. Lasky said that the teachers all appreciated the food at conferences. Also, the owls were very well received!
 - b. Mrs. Lasky passed out copies of Home and School Bylaws from other schools. These bylaws can give us suggestions as to anything that we may want to update in our bylaws. We will have a separate bylaws subcommittee to review our bylaws; one of the topics was to add a Communications Chair to the Board.
ACTION ITEM: Kathy will set up a Bylaws subcommittee meeting.
7. Open Forum
- a. Rich said that Mrs. O was asking for 4 boom arms for the microphone stands for the Christmas concert. They should be about \$15 each. Everyone voted on this and agreed that they could buy the boom arms and could spend up to \$200 if need be.
 - b. There was discussion as to who won the Christmas Concert seating from the Spaghetti Dinner. Kathy P will ask Yvette.
ACTION ITEM: Kathy P will ask Yvette who won the Christmas Concert.

Due to several Board members being unable to attend this meeting, we agreed to do the Christmas ornament exchange at the January meeting. Please bring an ornament (<\$5) to exchange with the others, if you are interested.